

EMPLOYMENT APPLICATION FORM

Applicants Information and Attachments

1. Application letter, Three passports size photograph, School Certificates, Two referee giving their details, A letter from your residence chief, contacts of your village chief, sketch map of your village home and details of your former employers.

VETTING DETAILS

PERSONAL INFORMATION

A) Prospective Employee

1. Name..... ID. NO.....
 2. Date of Birth..... Nationality

4. CONTACTS: 1..... 2.....
 Current residence..... Town..... Estate.....

B) Immediate contact person/ referee/ Next of kin

1. Name.....	2. Name.....
Contact.....	Contact.....
Residence.....	Residence.....
Rural village.....	Rural village.....
Sub location.....	Sub location.....
Location.....	Location.....
Constituency.....	Constituency.....
County.....	County.....

5. Are you ready to abide by the company rules at all times? Yes No

6. Have you ever been charged in a court of law in regard to criminal charges? Yes No

If yes give details.....

B) Parents /Siblings/ spouse/Next of kin

Yes No

If yes, Name..... ID. NO. Contact

Residence.....

c) Spouse /Next of kin Alive Yes No

If yes, Name..... Id. no..... Contact.....

Residence.....

7) a. Father/Mother/brother /sister Alive:

b) Mother/brother/Sister Alive Yes No

If yes, Name..... Id. no..... Contact.....

Residence.....

8) Religious information

a) Christian b) Muslim c) Hindu d) Others

9). List and attach certificates of the highest level of education attained

10). List and attach prove of any relevant experience

11). Contacts of all your former employers:

NB. METROPOL SECURITY SERVICE LTD does not discriminate on the bases of faith, gender, tribe, education or race but is run on Professional principles

Certification by the Prospective employee.

I certify that the information given above is true to the best of my knowledge. I take personal responsibilities for all information given here in. I shall ensure that I follow the rules and regulation of the company [Metropol] and respect both the customers and company staffs at all times.

Name.....

ID Number.....

Signature

Date.....

For official confirmation of completeness of details and attachments

Background check & Remarks:.....

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Approved for recruitment/Not approved for recruitment(tick where appropriate)

Remarks:

Name.....Signature.....

Position.....Date & Stamp.....

Provide a Sketch map of your local village home starting from the nearest government institution(chief's camp, police post or police station, public school or hospital, county offices, shopping centre and others)

